



Announcement:

The Tulsa Symphony Orchestra seeks an Education and Community Outreach Director to manage all aspects of the Orchestra's education and community outreach efforts. The Director will implement new and manage existing programs; develop and monitor education and community outreach budgets; oversee scheduling; hire personnel, and serve as the education and outreach liaison to the organization and community. This is an excellent opportunity for a highly motivated self-starter with a passion for the arts, music education, and outreach.

This position reports to the Orchestra Manager and works in conjunction and collaboration with the Administrative Staff, Executive Director, Board of Director's Chair of Education, and the Education Committee. For additional details, including the deadline to apply, please review the following detailed job description.

Position Vacancy: Education and Community Outreach Director Full-time, 40 hours per week

Salary: Commensurate with background and experience

Application Deadline: We will continue to interview and review materials until the position has been filled. Applications reviewed as they are received.

Education and Outreach Programs

- Plan and implement all aspects of the TSO's education and outreach programs, including Carnegie Hall's Link Up, Step Up, Artists in the Schools, Rosa Parks ECEC Music Exploration, TSO Creative Aging, Symphony by the Sea, Ochoa Elementary Beginner Strings, the Patti Johnson Wilson OSU String Fellowships, Recognition Recitals, and Artist Masterclasses.
- Manage partnership programs with other education and outreach organizations: Partner collaborations include Tulsa Youth Symphony, Hale Strings Camp, bART Center for Music, AHHA, Philbrook Museum, Oklahoma Center for the Humanities, Tulsa Regional STEM Alliance, YMCA, and Portico Dance Theater.
- Use creativity and innovation to develop new programs that incorporate current education and technological initiatives and cultivate new community partnerships that align with TSO's Vision.

- In consultation with the Marketing Coordinator, oversee the marketing and ticketing for all educational programs, including brochures, newsletters, flyers, and advertisements, as necessary.
- Identify education and community outreach trends that may present new opportunities for the TSO.

Planning, Budgeting, and Personnel

- Work with the Orchestra Manager, Executive Director, Education Committee, and Board in establishing appropriate education and outreach goals for the TSO.
- In consultation with the Orchestra Manager and Executive Director, develop programs and plans for achieving those goals.
- Develop budgets for each program; monitor the progress of each, and adjust plans as necessary.
- Prepare and manage all aspects of the TSO calendar relating to education and community outreach activities.
- In consultation with the Orchestra Manager, coordinate hiring of necessary personnel for all education and community outreach activities, including musicians, teachers, and volunteers.
- Coordinate with TSO Production Manager and Librarian all production needs for education and community outreach-related programming, including necessary equipment, music, and rehearsal/performance spaces.
- Serve as Staff Liaison to the Board Education Committee.
- Work with Marketing to prepare education-related materials such as Symphony by the Sea activity books, Recognition Recital programs and flyers, social media posts, and TSO Education website pages.
- Represent TSO at community events.
- Collaborate with the Revenue Director in developing funding proposals for ongoing and new educational initiatives.
- Collaborate with the Orchestra Manager and Marketing Coordinator to implement all education programs and coordinate with other TSO activities.

Other

- Attend concerts of local school groups.
- Act as a liaison between TSO and community educational institutions.
- Keep abreast of recent research on music education; maintain a collection of current resource materials.
- Attend all TSO concerts.
- Perform other duties as required.

Critical Knowledge, Skills, and Abilities

- Education and community outreach experience.
- Experience in music education.
- Ability and motivation to work as a team player in a fast-paced, goal-oriented environment balancing multiple projects under strict deadlines.
- Outstanding interpersonal and communication (oral and written) skills.
- Proficient in Word, Excel, and PowerPoint.

Education/Experience Requirements

Minimum bachelor's degree in Music, Education, or demonstrated successful professional experience in the field.

Tulsa Symphony Orchestra, Inc.

The Tulsa Symphony Orchestra is proud to celebrate its 15th year as a vital community service organization that entertains, advocates, heals and inspires through musical excellence, innovation, and collaboration. Serving as the cornerstone of the arts in Tulsa, the TSO partners and collaborates with Tulsa Ballet, Tulsa Chorale, Philbrook Museum, Gilcrease Museum and Oklahoma Aquarium. A leader in classical music and music education, TSO presents over 30 major performances per season, which touch over 55,000 people in the Northeast Oklahoma region. At the forefront of the Orchestra is artistic excellence, collaborating with renowned artists such as Wynton Marsalis and the Lincoln Center Jazz Orchestra, Joshua Bell, Amy Grant, Eric Whitacre, Yefim Bronfman, and Hanson. For additional information about TSO, please visit our website at www.TulsaSymphony.org.

Please refer to The TSO website www.tulsasymphony.org for additional information. Email application materials including cover letter, resume, and contact information for three professional references (no letters at this time) to: tim@tulsasymphony.org subject line Education Director or

Tulsa Symphony Search Committee Tim McFadden,
Orchestra Manager 117 N Boston Ave
Tulsa, OK 74103

Tulsa Symphony Orchestra is an Equal Opportunity Employer.